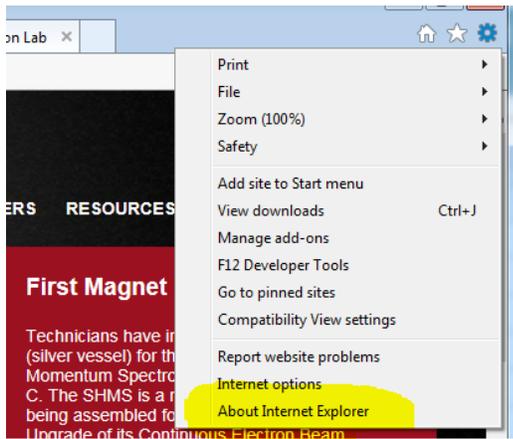


Costpoint 7.0.1

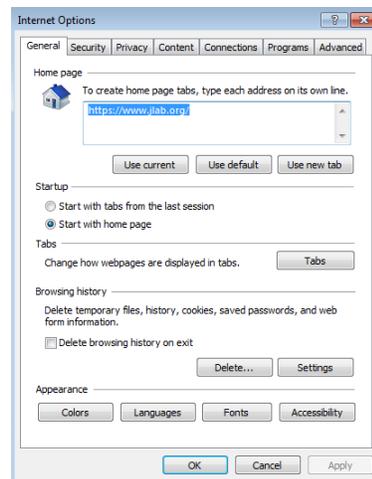
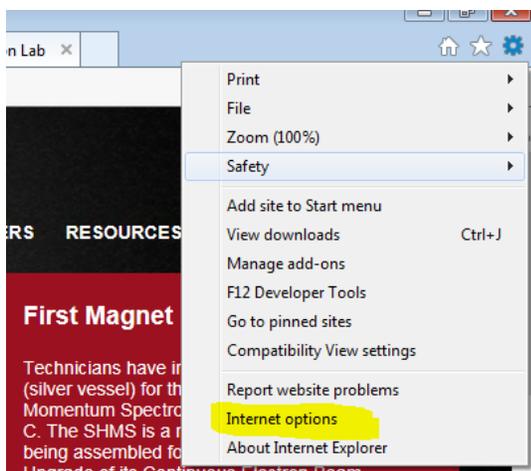
Internet Explorer 11 Settings

The helpdesk has initiated the rollout of Internet Explorer 11; within the next several days you should find IE has been updated. There are several settings that must be implemented to successfully operate Costpoint on IE 11. Please note that these instructions are for IE 11 ONLY, if you have not yet been updated, please wait until IE 11 is on your system and then use the following instructions to insure IE is configured properly for Costpoint.

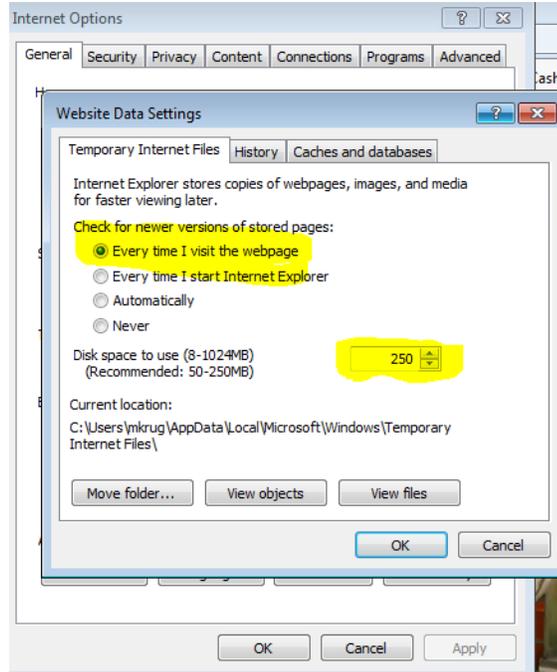
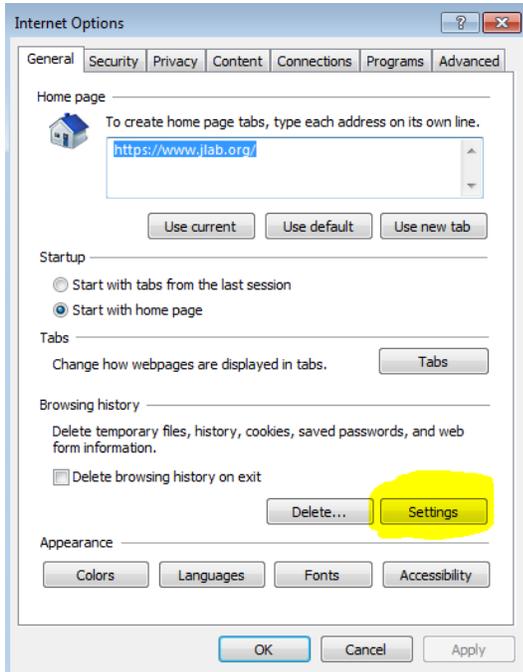
You may determine if you are on IE 11 by clicking on the “Gear” within IE and selecting About Internet Explorer. If you see the IE 11 splash screen, you need to apply the changes below.



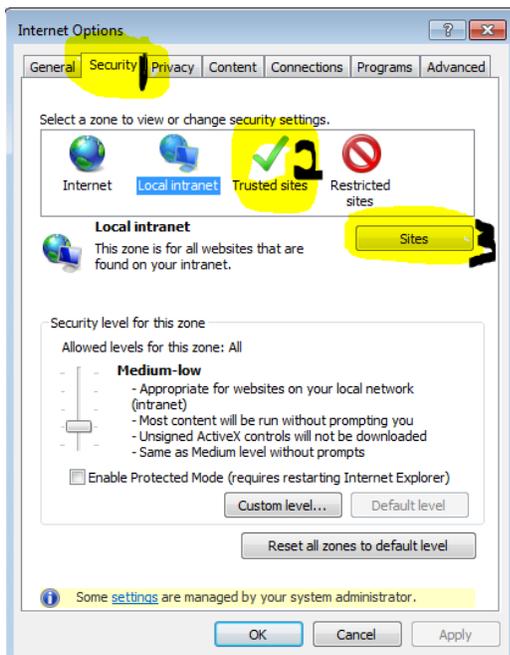
Again click the “Gear,” and select Internet Options...the following screen will appear:



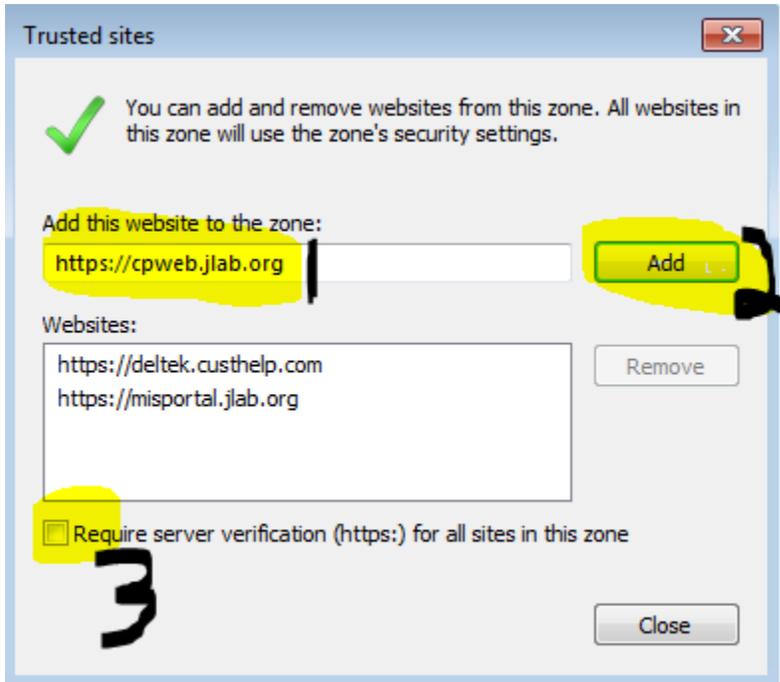
Click the Settings Button from within the General tab, then select the “Every time I visit the webpage” Option. The default for the “Disk space to use” option is 250MB; be sure this number is AT LEAST 100MB; please leave it at the higher number if it is higher than 100MB.



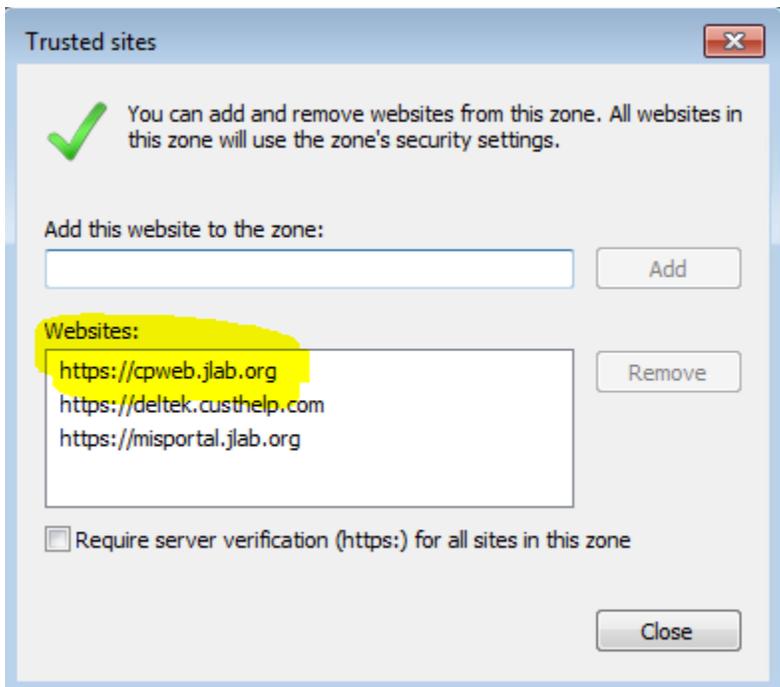
Click OK to return to the Internet Options dialog box. Next Click the Security Tab and click the Trusted Sites “Green Check”. Then click the Sites button.



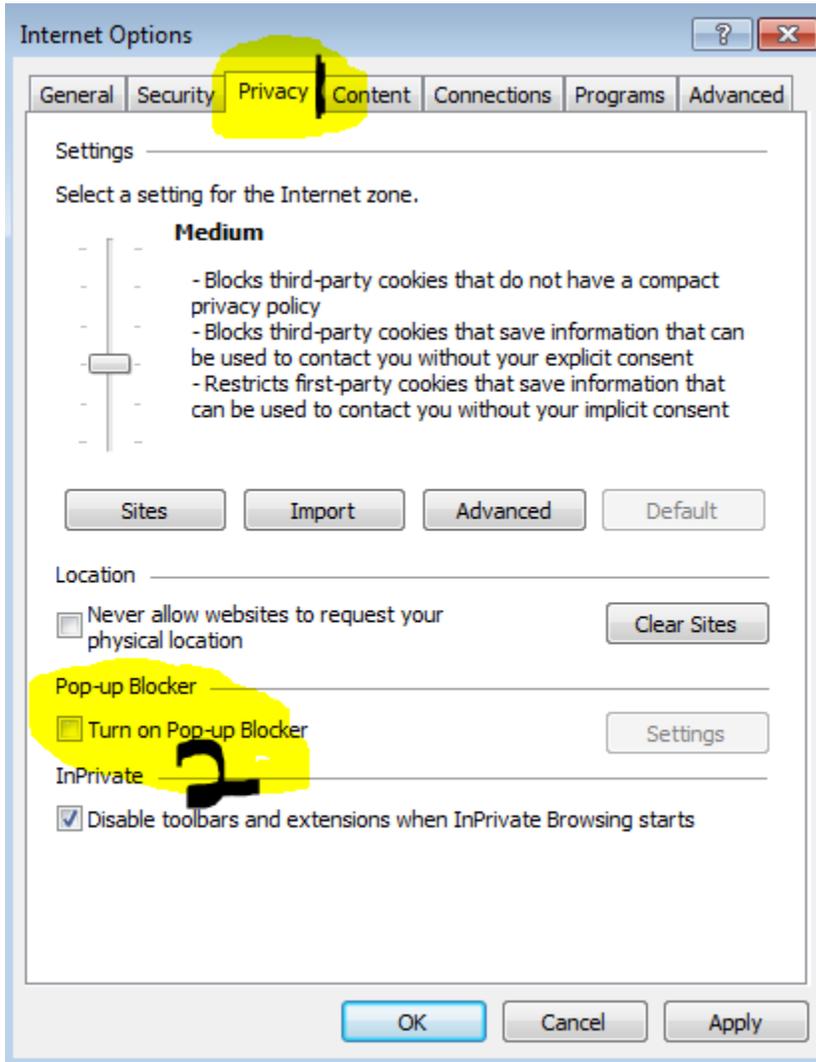
Type in <https://cpweb.jlab.org> into the “Add this website to the zone:” box. Click the add button which will move the website you entered to the box below. Finally remove the check box on the “Require server verification...” option.



When you see the website in the lower box, click the Close button.



Finally within the Internet Options menu, select the Privacy Tab. Remove the checkbox that says, “Turn on Pop-Up Blocker”, click OK and you are ready to successfully operate Costpoint.



Thanks for your help, should you have any questions or need any assistance, please do not hesitate to contact Matt Krug x7120 or Connie Adams x5108.