

MEMO

Dr. Patrizia Rossi has recommended that DSG's support strategy for Hall D's solenoid be similar to that which is implemented for the support of Hall B's torus and solenoid.

To support Hall B's torus and solenoid, DSG generates a rota for *off-hour and weekends on call* from a staff pool: Peter Bonneau, Pablo Campero, Brian Eng, Amanda Hoebel, Tyler Lemon, and Nick Sandoval of the Magnet Support Group. Staff availability for the rota critically depends on other systems needing support, illnesses, and vacations. The rota once approved by Ruben Fair, group leader of Magnet Support Group, goes into effect for a specified time period. For support during business hours, DSG is contacted via the Hall B magnets mailing list.

Based on the above *modus operandi*, Hall D solenoid issues, hardware and software, should be directed to DSG by Ruben or via the Hall D PLC mailing list, to which Ruben's name, and others he may wish to include, will be added.