

Closeout

Mark Pitt, Virginia Tech

EB Report

- EB appoints David Armstrong to the post of Scientific Coordinator for an initial 6 month term (Thanks to David for taking on this role!)
 - Initial responsibility will be to organize bi-weekly physics meetings that address topics that span working groups

Scientific Coordinator (SC):

The SC will chair the Technical Board and provide support and advice to the PM. The SC is expected to be located onsite at JLab (ie. senior lab scientist or faculty member at the lab on sabbatical), and the MOLLER project should be the major activity of the SC during their term. The SC will be appointed by the EB with a nominal term of 6 months that is renewable under mutual agreement between the EB and SC. The EB can remove the SC via a 2/3rd vote of its membership.

- EB discussed project management structure and NSF mid-scale possibility; discussions will continue at another teleconference in 2 weeks and then we will report back to collaboration

Bi-weekly Physics Meetings

Bi-weekly physics meetings can address topics that span working groups. Some examples that came up during this meeting were:

- Single coil sensitivity studies (see Juliette's slides)
- Optics plan (see Seamus' slides)
- Event mode discussion – event mode needs not strictly related to tracking such as pulse height distributions for the detectors, ...

If you have other ideas of things that should be addressed during these meetings, please contact David.

MOLLER Task List

- Every topic (except one) was mentioned by speakers at this meeting
- Mark will generate updated tracking list (with lab requested items/ columns) by Monday Feb. 5
- Have another afternoon Bluejeans meeting during week of March 5 – 9:
 - Provide updates and estimated completion dates
 - We'll provide more information then about what type of reports we expect as an outcome of this process