

G0 Publications Guidelines

Preliminary and Final Results: For any particular physics quantity (be it a raw asymmetry or a form factor) the collaboration should only produce one "preliminary" and one "final" result. These results should be the subject of collaboration-wide discussion, and final approval for dissemination should come from both the Executive and Publication Committees.

Approved Plots of Physics Data: As the Collaboration develops results, they should be displayed on "approved plots" that everyone will use in talks and publications. These plots should be of very high quality and general usefulness. Their approval should be the subject of collaboration-wide discussion, and final approval should come from the Executive and Publication Committees. Preliminary results should be labeled as such. These plots should be maintained in a protected web area, and if published can be moved to an open web area. A descriptive text should accompany these plots. The Publication Committee may decide that a certain plot is superseded and remove it from the web site.

Abstracts for Contributed and/or Invited Talks: The Collaboration should see the abstract one week before it is due to be submitted. Final approval to submit the abstract comes from the Publication Committee.

Conference Talks: The Collaboration should see an electronic version of the talk, even when consisting only of a set of figures to be displayed, at least one week before the talk is to be given, or one week before the speaker leaves for the conference, in case changes cannot be made after leaving. Final approval for the talk comes from the Publication Committee.

Proceedings from Conference Talks: The Collaboration should see the manuscript two weeks before it is due to be submitted. Comments on the manuscript should be sent to g0-private and will be recorded in the archive of messages. These can be read by the interested parties. Final approval to submit the manuscript comes from the Publication Committee.

Refereed Publications: For each proposed paper, a writing team will be formed by the Executive and Publication Committees, composed of those persons most closely associated with the analysis of the data and knowledgeable about the instrumentation, and one or two senior people not associated with the analysis of the data. They should prepare a manuscript they believe is suitable for submission to a journal, i.e. with final figures, correct spelling and grammar, etc. The collaboration will be given two weeks to make comments on this first draft. Then a "review team" will be formed, composed of the writing team, one member of the Publication Committee and two other suitable members of the Collaboration, to taken into account these comments and form a second draft. The collaboration will have two more weeks for final comments on the second draft. The comments for the second draft may not ask for major changes to the manuscript, but may only point out small problems that were not noticed in the first round. All comments regarding the manuscript should be sent to g0-private to be recorded in the archive of messages. These can then be read by all composing the manuscript. The final manuscript must receive approval from the Executive and Publication committees before being submitted to the target Journal.

The G0 Publications Committee
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Stephen Pate
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*Send additions and corrections to
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