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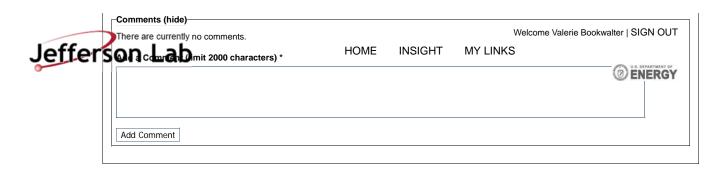
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ESSENTIAL INFORMATION INVENTORY (FORMERLY VITAL RECORDS) #102351 MENU Home Create New Person: Valerie Bookwalter (bookwalt@jlab.org) Status: Processed ORG: SRFOPS Date: 05/22/2020 02:30:40 PM Create on Behalf of JSA THOMAS JEFFERSON NATIONAL ACCELERATOR FACILITY 12000 Jefferson Avenue Newport News, VA 23606 Phone: (757) 269-7100 Forms Pending My Signature Provide Feedback Essential Information Inventory (formerly Vital Records) 102351 The essential information program is in place. Please complete the form below: Expiration Date: 05/22/2021 Division * Accelerator Ops, R&D Department * SRFOPS Record Description * Travellers (cryomodules) files Records Type * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper, digital, and other formats) * (x) Electronic only * (mixed Media (combination of paper) * (mixed Media Security Plan * All documents are electronically stored on servers. Name of System or server path of electronic repository (ie: Costpoint or M:/group/folder) * https://jlab.doc.jlab.org/docushare/dsweb/View/Collection-1200 (01 - SRF Projects) Travelers located in sub directory of each project 06 - Process Documents/Travelers. Also located on the M:drive under /asd/www/pansophy/html (production and IT areas) and under /asd/www/pansophydev/html (development areas) Renew This Form Clone This Form -Signatures Employee Signed By: Valerie Bookwalter (bookwalt@jlab.org) on 05/15/2020 09:56:15 AM Records Manager Signed By: Kim Edwards (kindrew@jlab.org) on 05/22/2020 02:30:35 PM

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