



ESSENTIAL INFORMATION INVENTORY (FORMERLY VITAL RECORDS) #102350

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Person: Valerie Bookwalter (bookwalt@jlab.org)
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JSA
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Essential Information Inventory (formerly Vital Records) 102350

The essential information program is in place. Please complete the form below:

Expiration Date: 05/22/2021

Division *

Accelerator Ops, R&D

Department *

SRFOPS

Record Description *

Electron Beam Welders Programs (**can this be more specific?)

Records Type *

Mixed Media (combination of paper, digital, and other formats) * Electronic only * Paper only *

Security Plan *

All documents are electronically stored on servers.

Name of System or server path of electronic repository (ie: Costpoint or M:/group/folder) *

https://jlabdoc.jlab.org/docushare/dsweb/View/Collection-310 (Electron Beam Welder Programs)
Other files on M:drive? and on local EBW computer.

Renew This Form Clone This Form

Signatures

Employee Signed By: Valerie Bookwalter (bookwalt@jlab.org) on 05/15/2020 09:55:56 AM

Records Manager Signed By: Kim Edwards (kindrew@jlab.org) on 05/22/2020 02:30:18 PM



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