

**MEMORANDUM**

**To:** Distribution List (see below)

**From:** Joseph Preble, LCLS-II Senior Team Leader

**Subject:** Change in JLab Organization Structure

**Date:** June 19, 2020

Jefferson Lab is changing the organization structure for LCLS-II, LCLS-II HE and SNS PPU. The two current organizations, LCLS2 and SNSPPU, will be discontinued. A single organization, named Multi-Lab Partnerships (MLP), will replace them.

Going forward, we will stop using the LCLS2 and SNS PPU organizations for new purchasing actions such as PRs, credit cards, stockroom, etc. Effective Friday, June 19, 2020, the new MLP ORG code will be used. Any existing, open POs will maintain their old organization codes and require no action. There are no planned changes to the PROJ codes as these will be mapped into the new ORG. Current PRs that have been approved for the LCLS2 and SNSPPU orgs will be returned by procurement so the org can be changed. This will require re-approval of the PR.

LCLS-II, LCLS-II HE, and SNS PPU Senior Team Leaders (STLs) and Control Account Managers (CAMs) will maintain the same signature authority on the new organization when compared with the old organization.

If you have questions, please direct them to the appropriate STL:

Ed Daly, SNS PPU STL

John Hogan, LCLS-HE STL

Joe Preble, LCLS-II STL

cc: Stuart Henderson

 Allison Lung

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